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**Classics 3230**

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**From** Steele, Rachel <steele.682@osu.edu>

**Date** Mon 4/7/2025 9:40 AM

**To** Walton, Rachel <walton.640@osu.edu>; Hawkins, Julia Hawkins <hawkins.552@osu.edu>

**Cc** Podalsky, Laura <podalsky.1@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Hilty, Michael <hilty.70@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good morning,

On Friday, March 28th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for Classics 3230.

The Subcommittee unanimously approved the request with six recommendations:

- a) *Recommendation*: The Subcommittee recommends providing information in the syllabus (p. 6) about where students can purchase/obtain textbooks.
- b) *Recommendation*: The Subcommittee suggests removing the reference to online instruction (syllabus, p. 4, "How This Online Course Works") as this is an in-person course.
- c) *Recommendation*: The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement (syllabus, pg. 13), which was updated in August 2024. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- d) *Recommendation*: The Subcommittee recommends that the department use the most recent version of the Diversity Statement (syllabus, pg. 11), which was updated in August 2024. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- e) *Recommendation*: The Subcommittee recommends that the department remove one of the descriptions of major assignments from the syllabus, as these appear twice (p. 4, p. 8) and this may be confusing for students.
- f) *Recommendation*: The Subcommittee recommends including page numbers for all readings on the Course Schedule (syllabus p. 14-16) so that students may appropriately plan their time.

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught. Classics 3230 will continue through the approval process to the Themes Subcommittee to be reviewed for inclusion in the GEN Theme: Migration, Mobility, and Immobility category.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A&H 2 Subcommittee; cc'd on this e-mail), or me.

Best,  
Rachel

**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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